



CAD Technician

Salary: Band D (£22,175 - £28,875 per annum).
Job Type: Permanent, Full Time, 40 hrs per week.
Location: London, North Acton.
Hours: Monday to Friday, 9:30am to 6:30pm.
Reporting to: CAD Technician, Business Manager
Department: Director Support Team.
Reference: CT / Feb 2019.

About Us

Our love of creating an amazing visual spectacle and being part of something special, drives who we are, and what we do, every day.

At Neg Earth Lights, we are at the top of the game. Voted favourite lighting rental company in the UK for the last 5 out of 7 years. We deliver quality and innovation on time, every time.

We believe that everything is possible. Whatever we do, we do with respect and passion within an exciting and inspiring community where everyone can excel. Using our collective creativity and resourcefulness, we truly believe that we can turn challenges into opportunities. The show must go on!

Come and experience the show from the best seat in the house. Get your hands on the latest and best quality equipment on the market and work with world renowned Lighting Designers. Set your career goals and follow your career development path while being part of a fun, inviting and diverse company culture.

About You & The Role:

Our team is rapidly expanding and an exciting opportunity has arisen for an additional CAD Technician.

You play a vital role, both in promoting Neg Earth Lights as a professional, industry leading provider of tailored lighting solutions, as well as bringing the thoughts and needs of the Directors and Senior Managers to life. Producing clear and creative 2D and 3D CAD drawings in a timely manner as required by the company.

Are you a great communicator, creative and collaborative problem solver? Do you have a passion for excellence? Can you communicate comfortably across a broad spectrum of people? Is building and maintaining strong relationships really important to you, even in challenging times? Are you a resilient self-starter who prioritises like a pro to stay ahead of the game? Are you organized accurate and have great attention to detail? Can you respond calmly and maintain focus when faced with the challenges of last minute changes? Can you deliver on time, every time?

You'll play an essential part in your team and company success story by:

- Assisting the CAD Technician: working with Directors, Job Handlers, HOD's and others to create Rigging Plots, Lighting Plots, Site Plans, Engineering Drawings, Schematics and other drawings as required.
- Assisting with the maintenance of the Directory of drawings and providing electronic and hard copies as required.
- Assisting with the maintenance of drawing tools including block, calculation tools.
- Assisting with the creation and maintenance of updates for venue/site drawings for our regular venues/sites.
- Maintenance of the Neg Earth Lights Site drawings, including updating as required.
- Assisting with the calculation of Rigging Loads as required.
- Assisting with liaison with external suppliers (software and materials) including the provision of Cutting files required for Laser and CNC where required.
- Assisting with the creation of R&D concepts from both internal and external personnel for job specific specialist items. Working with clients and suppliers where required
- Active involvement with all other media creation. Inc. photo editing, image creation, Visualizations, Printing.
- Training and consulting on drawing packages when required for Personnel/company programs or tasks
- Maintaining a good working routine to be able to return drawings quickly and accurately.
- Assisting with the development of a Neg Earth Lights Drawing Standard.

Your Skills, Qualifications and Experience

We can't live without your:

- Proven experience from a similar industry based role.
- 2D/3D CAD Draughting background.
- CAD Training/Education: CND/BND/GNVQ Educated.
- Experience with Autodesk AutoCAD.
- Advanced MS Office applications skills – Outlook, Excel, Word
- Basic Adobe Suite skills.
- Eye for detail and innovative mind set.
- High level of accuracy, with impeccable written and verbal communication skills
- Ability to work autonomously whilst being a real team player.
- Willingness to take ownership and accountability and see things through to completion.
- Ability to work under pressure and to tight deadlines, demonstrating resilience, flexibility and ability to maintain positive relationships.
- Ability to plan ahead, organise, prioritise, delegate and oversee workload.
- The show must go on so providing a 7 day operation/service is key. Therefore the ability to work paid overtime on occasions, including weekends is essential.

Nice to have, but we'll be happy to offer additional training and support in:

- Knowledge of lighting and rigging equipment
- Knowledge of materials and manufacturing techniques.
- Previous experience in a lighting rental business.
- Experience working with Vectorworks.
- Experience using WYSIWYG.

We are also curious about:

- Your university education.

What's in it for you?

- Working with exceptional people, the latest technologies and being a part of a team making remarkable events happen.
- The opportunity to continue to grow and develop whilst working alongside a skilled team in a supportive culture.
- We'll take care of your physical and mental wellbeing with our Private Health Insurance and Pension Scheme, our Internal Wellbeing and Mental Health Awareness training scheme and onsite company gym.
- Free onsite parking
- As you'll be a star employee, you'll have the opportunity to be considered for an annual bonus.

Does this sound like you? Do you love challenge and are ready for an amazing career in a vibrant industry?

Get in touch! We can't wait to hear from you!

Click apply, or email on people@negearth.co.uk

Equal Opportunities:

We are an Equal Opportunities employer. We'll be happy to help with any specialist arrangements in order for you to apply or interview for this role. Let us know and we'll do our best to make all possible adjustments.

Note:

We really appreciate you taking the time to read more about Neg Earth Lights and the role. We try very hard to reply to each applicant. As we receive a large number of candidate responses, unfortunately we are not always able to get back to every candidate individually. Therefore, should you not be contacted within 10 days after the submission of your application, then your application has been unsuccessful on this occasion. You will however be contacted if you have been shortlisted to the next stage.

We would like to encourage you to follow our [LinkedIn](#) and [website](#) for other vacancies so that we can look forward to your application for other roles that may be of your interest in the future.

We wish you all the best of luck!